**WILU 2012 Proposal Submission Form**

Thank-you for submitting your proposal for our consideration. We will confirm receipt of your submission via email. Deadline for submission is 4 pm, December 9, 2011. All presenters are responsible for their own registration, travel and lodging.

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| ***Presenter Information*** |
| **Name:** |        |
| **Title:** |       |
| **Institution:** |       |
| **City:** |       |
| **Province / State:** |       |
| **Email:** |       |
| **Phone Number:** |       |
| **25 Word Bio:** |       |
| ***2nd Presenter Information*** |
| **Name:** |       |
| **Title:** |       |
| **Institution:** |       |
| **City:** |       |
| **Province / State:** |       |
| **Email:** |       |
| **25 Word Bio:** |       |
| Information about additional presenters can be included in the **Comments** section below. |

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| ***Session Title:*** |       |
| ***Session Type:*** | **[ ]  45 Minute Session Presentation**The session should be grounded in formal research or applied practice which includes a thirty-five (35) minute presentation and ten (10) minutes discussion or question period. Twenty-eight Session Presentation proposals will be accepted. Session Presentations will take place in a classroom or lecture hall setting. |
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| **[ ]  Lightening Strike with a Display Poster update wording below**A ten (10) minute presentation on any topic related to information literacy or library instruction which enables presenters to share quick tips, small changes that make big improvements, effective techniques or provide a big picture overview of a new initiative. A poster must accompany the presentation as part of a lightning strike display. Posters will be hung and displayed to all attendees for viewing prior to, during and after the breakfast. Presenters are not required to stay with their posters during this time. There will be no tables for handouts or laptop. The Lightening Strike sessions will address all conference attendees and will take place on Thursday, May 24 after the breakfast. Five Lightening Strike proposals will be accepted. |
| **[ ]  Pre-conference Workshop**A two and a half (2.5) hour workshop delivered in one of the Library’s computer labs where participants can interact with various online or electronic tools. Two 40-seat computer labs equipped with state of the art instructor console, projector and internet connection are available. Two pre-conference workshop proposals will be accepted. |
| ***Abstract:*** | Please limit your description to 250 words or less. The description should be precise and clear.      |
| ***Tags:*** | Please provide three or more keyword tags for your session.      |
| ***Learning Outcome(s):*** | "By the end of this session participants will . . ."      |
| ***Presentation Time:*** | Which time do you prefer? We will try our best to accommodate.[ ]  AM[ ]  PM |
| ***Equipment Requirements:*** | PCs with instructor console, internet connection and Microsoft productivity software will be available in each classroom where the **45 minutes sessions** will take place. Laptop connections for Macs and PCs and wireless internet connection is also available. As a precaution, presenters are asked to bring their own adaptor/or dongle for Mac laptops. Please check all that apply:[ ]  Flipcharts[ ]  DVD/CD player[ ]  Document reader[ ]  Overhead projector[ ]  No equipment required |
| ***Comments:*** | Is there anything else we should know?      |

Please submit your completed proposal form via email to wilu2012@macewan.ca.

***Thank you for your submission!***