



Gary Garrioch, President
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February 14, 2003

RE: JOB POSTING - Junior Achievement of Manitoba

**NORTHERN / ABORIGINAL PROGRAMS MANAGER
THOMPSON, MANITOBA**

Junior Achievement in cooperation with Manitoba Keewatinowi Okimakanak and Manitoba Hydro are seeking an individual to fill a newly created position as detailed on the attached job posting. We would ask that you assist us by either posting this ad within your organization or distributing it to individuals or other organizations that may have an interest.

For further information, please contact Gary Garrioch at 956-6082.

Thank you for your assistance with this project.

Junior Achievement "faces of the future"



Junior Achievement of Manitoba is a non-profit education organization that inspires young people to explore the world of business, economics and free enterprise.

JA Manitoba's Northern / Aboriginal Program Strategy is based on a vision to inspire and educate Northern and Aboriginal youth to value the importance of education, employment and free enterprise, and to understand business and economics through entrepreneurial and leadership skills as well as essential life skills.

The goal is to provide the Northern / Aboriginal marketplace and communities long-term commitment and consistent implementation in JA programming such that all students are afforded the opportunity to participate.

**Junior
Achievement**

*"faces of
the future"*

www.jamanitoba.org

Junior Achievement of Manitoba, in partnership with Manitoba Keewatinowi Okimakanak and Manitoba Hydro, are pleased to invite interested individuals to apply for the position

Northern / Aboriginal Programs Manager

This is an opportunity to play a key role in helping ensure that the youth of northern Manitoba have greater opportunities and knowledge to pursue a promising future. Located in Thompson, Manitoba, the successful candidate will provide leadership in the development and implementation of all Northern / Aboriginal Programs. With a passion for helping improve the future prospects of young people, this individual will build on existing initiatives and act as a catalyst in securing on-going business sponsorship and school, volunteer and student participation. This involves budgeting, fundraising, training, programs evaluation, volunteer and investor recognition, and marketing. This position works closely with the local Northern / Aboriginal Advisory Committee.

The ideal candidate will possess:

- knowledge of northern and Aboriginal communities, businesses, and educational systems
- knowledge of Aboriginal culture, tradition and issues
- the ability to communicate in an Aboriginal language, preferably Cree

Qualifications of the selected candidate will include:

- post-secondary education and/or related experience in program management and delivery
- well developed leadership and planning skills including budget preparation and control, work organization and scheduling, training, and presentations
- initiative and mature judgement with the ability to make and implement sound decisions independently
- ability to develop collaborative relationships, and organize and motivate others in the pursuit of JA goals
- strong interpersonal skills and ability to communicate effectively with management, educators, business, volunteers, and especially youth
- ability to achieve results while managing time, deadlines, and priorities effectively
- working knowledge of personal computers and related applications
- valid Manitoba Class 5 Driver's License and vehicle access (frequent travel throughout the region north of the 53rd parallel required)

Salary range: \$30,000 to \$40,000 commensurate with qualifications.

One year secondments may be considered where interest is expressed by the employer.

Qualified candidates are invited to submit a personal resume by March 15th, 2003 to:

Junior Achievement of Manitoba
Re: Northern / Aboriginal Program Manager
L01 – 1311 Portage Avenue
Winnipeg, MB R3G 0V3
Fax: (204) 831-5284
E-mail: admin@jamanitoba.org