



Anishnawbe Health Toronto

*To improve the health and well being of Aboriginal People
in spirit, mind, emotion and body by providing Traditional Healing
within an intra-disciplinary health care model.
(Anishnawbe Health Toronto's Mission Statement)*

EMPLOYMENT OPPORTUNITY **Program Manager**

Anishnawbe Health Toronto, an accredited Community Health Centre seeks a Program Manager for our Addiction and Mental Health Program.

Major Responsibilities

- a. Overall leadership role in planning, coordinating and staffing the clinical aspects of the Program as designated by Anishnawbe Health Toronto;
- b. Plans, develops, evaluates, and maintains direct and indirect mental health and substance use programs;
- c. Supervises assessments, treatment planning and all other aspects of treatment in the Program;
- d. Ensures staff training and development plans for all staff;
- e. Liaison and partnership development with allied agencies, First Nations and government funding bodies;
- f. Ensures that budget requirements are established and maintained;
- g. Ensures the strategic goals of the program are achieved;
- h. Prepares reports to Anishnawbe Health Toronto as well as funding agencies;
- i. overall operational guidance to the Program
- j. Builds capacity within the clients and the overall Aboriginal community.

Knowledge and Skill Requirements

- a. Post secondary degree from a recognized university in clinical psychology or Social Work;
- b. Must have a strong clinical background in community based mental health and/or alcohol and drug treatment including at least five years of experience in a health or social service organization serving Aboriginal clients;
- c. No less than three years experience as a manager of an addiction or mental health program;
- d. Knowledgeable of Aboriginal culture, language, customs and health practices;
- e. Excellent organizational and planning skills;
- f. Excellent verbal and written communication skills;
- g. A clear criminal reference check is a condition of employment;
- h. Knowledge of data collection analysis, policy development and planning;
- i. Ability to facilitate and maintain a multi-disciplinary team environment;
- j. A clear criminal reference check is a condition of employment;
- k. Valid drivers license and access to personal transportation;
- l. Excellent oral and written communication skills.

Interested applicants are invited to submit their resume to Joe Hester, Executive Director, Anishnawbe Health Toronto, Email: lshank@aht.ca, Fax: 416-360-1083.

“People With Disabilities Are Encouraged to Apply.”

(If you are invited for an interview and require accommodation, please let us know.)
Meegwetch to all applicants. However, only those selected for interview will be contacted.