



Instructions for Form Completion

This document is a Microsoft Word Form

- All parts of this form are locked except for those areas (fields) available for data entry.
- Open this form as a “copy” in order to preserve the original for future use.
- Place your cursor at the beginning of the field you wish to complete.
- Type in the relevant information. All fields are large enough to accommodate the data required. Fields on the form where large amounts of information are to be entered are self-expanding. If you find there is not enough room in a field to put in the information, check that the information you are entering is in the correct format.
- Note that some fields have a drop down list to assist in data entry and clarity as to the type of information required. For these fields, click on the appropriate value from the drop down list to enter the value on the form.
- Once you have completed all required fields on the form, print one (1) copy then have it signed and dated in blue ink by a responsible officer of the company.
- The printed copy of the form, along with the appropriate supporting technical documentation, are to be submitted to:

Chief Conservation Officer
National Energy Board
444 Seventh Avenue SW
Calgary, AB T2P 0X8



WELL INSPECTION REPORT

Well Name: _____

Coordinates: Lat: ° ' " Long: ° ' " _____

Operator: _____ Status: Select _____

File: _____ WID: _____

Date of Inspection _____

EVALUATION

1. Is visible well marker in place? Select _____

2. Is wellhead chained and locked? Select _____

3. Completed in H₂S zone?? Select _____

4. Does well contain tubing? Select _____

5. Does well contain pump and rods? Select _____

6. Is there a packer/plug above the perfs? Select _____

7. Is there any lease equipment? Select _____

8. Is area brush cleared (10 m around wellhead)? Select _____

9. Do wellhead valves operate freely? Select _____

10. Are tapped bull plugs in place? Select _____

11. Is the surface casing dead and open? Select _____

12. Is there any gas migration outside the surface casing? Select _____

13. Shut in production casing pressure: kPa _____

14. Shut in intermediate casing pressure: kPa _____

15. Shut in production tubing pressure: kPa _____

16. Shut in surface casing pressure: kPa _____

17. H₂S readings (if so, record the following): Select _____

Tubing: ppm _____

Intermediate casing: ppm _____

Production casing: ppm _____

Surface casing: ppm _____

18: Pressure rating of all components: _____

19. Is additional clean up required? Select _____

20. Drilling sump condition: _____

21. Are there any environmental concerns? Select _____

22. Photographs of wellhead, valves, signage and lease required: _____

23. Is wellhead schematic attached? Select _____

COMMENTS:

“I certify on the basis of personal knowledge of operations undertaken at the above named well that the above information is accurate”

Inspected By

Signature of Responsible Officer of Company

Date Signed