



BULLETIN

Canadian Conference of the Arts ~ Conférence canadienne des arts

CANADIAN CONFERENCE OF THE ARTS LAUNCHES SEARCH FOR NATIONAL DIRECTOR

Ottawa, June 28, 2005 - The Canadian Conference of the Arts (CCA) has begun an aggressive search for a dynamic new National Director to lead its efforts on behalf of Canadian artists and cultural organizations.

The full text of the job posting can be found below. Please help with the search by forwarding the posting to your own network of organizations and individuals.

The deadline for applications is August 19th, 2005.

Sixty years strong, the Canadian Conference of the Arts is the national forum for the arts and cultural community in Canada. It serves as a leader, authority, and catalyst to ensure that artists can contribute freely and fully to a creative, dynamic, and civil Canadian society.

For more information on the CCA 's current advocacy work, please visit our website at www.ccarts.ca

For more information:

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CANADIAN CONFERENCE
OF THE ARTS

CONFÉRENCE CANADIENNE
DES ARTS

**EMPLOYMENT OPPORTUNITY
NATIONAL DIRECTOR
28 June 2005**

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The Canadian Conference of the Arts is seeking a dynamic National Director to lead its efforts on behalf of Canadian artists and cultural organizations.

The CCA is a not-for-profit registered charity which is guided by an active Board of Governors elected by the membership. The National Director reports directly to the Board through the President of the organization. The CCA office is located in downtown Ottawa and is staffed by a team of dedicated, hard-working individuals, supplemented by various contract workers in different locations.

The ideal candidate for the position of National Director will have:

- superior leadership skills
- a proven track record as an arts manager
- a clear understanding of the Canadian and international cultural environment
- an in-depth knowledge of current cultural policy issues

- demonstrated skill at lobbying and advocacy work
- a broad network of associates in the arts and cultural industries within and outside government and extending across the country
- the capacity to develop these relationships to further the aims of the CCA

The selection committee will also be assessing potential candidates for:

- compatibility with the current board and staff
- strong evidence of an activist orientation
- superior communications and analytical abilities

The CCA is a bilingual organization and requires spoken fluency in both official languages and excellent writing skills in at least one. The CCA's busy agenda requires flexibility, willingness to work irregular hours, physical stamina, the ability to handle several complex tasks at once, and, above all, a sense of humour.

The National Director will be expected to provide vision and leadership in:

- implementing the CCA's strategic plan
- driving the CCA's policy and advocacy agenda
- dealing effectively with the media as primary spokesperson for the CCA
- fostering organizational development and effective fundraising



CCA Bulletin — continued

- building networks and partnerships
- liaising with government departments at all three levels on issues of public policy
- representing the CCA on various boards and committees
- preparing the CCA's budgets and work plans
- hiring and supervising staff and assisting staff in setting and achieving performance goals
- reporting to the Board and convening and organizing the work of Board committees
- building a profile and developing strong membership for the CCA.

Tracing its roots to the Conference of Canadian Artists in 1941, the CCA has had a singular impact on cultural development in Canada. The CCA was influential, if not pivotal, in the creation of the Canada Council for the Arts, the Canadian Commission for UNESCO, Status of the Artist legislation, the Cultural Human Resources Council, the International Network for Cultural Diversity, and much more.

Now in its 60th year, the CCA continues to speak out on all aspects of federal cultural policy, including public funding, broadcasting and film policy, foreign ownership of media, employment and tax status of artists, freedom of expression, copyright reform, and cultural diversity.

The CCA is unique in Canada – it is the only organization representing all aspects of Canadian arts and culture across a broad range of policy issues. As such, it serves as forum, catalyst, authority, and leader, speaking for over 250,000 artists, cultural organizations, and cultural supporters throughout Canada.

Well qualified applicants should send a résumé, in confidence, along with a detailed statement outlining interest, qualifications, and salary expectations. **Electronic applications, in Microsoft Word only, are encouraged.** Please email them to julie.cayouette@ccarts.ca.

Hard copy applications may be mailed to Julie Cayouette, Executive Assistant, Canadian Conference of the Arts, 804-130 Albert Street, Ottawa, ON K1P 5G4. **Applications by fax are not acceptable.**

Applications must be received in the CCA office by 5:00 pm on Friday 19 August 2005. Only those candidates selected for interviews will be contacted.

The Canadian Conference of the Arts is committed to employment equity and encourages applications from all qualified applicants.