



PERFORMANCE AGREEMENT AND EVALUATION FORM

PERFORMANCE CYCLE:	FROM: April 1, _____	TO: March 31, _____
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SECTION A: PERSONAL INFORMATION	
NAME:	
POSITION TITLE:	

SECTION B: ONGOING OBJECTIVES
Recurring expectations that reflect core accountabilities such as financial management, human resources management, business planning and program delivery.

Ongoing Objectives	Performance Measures	Results Achieved

Narrative on Ongoing Objectives

SECTION C: KEY OBJECTIVES

Priority areas of focus in the performance cycle that are linked to the corporation's business plans, government objectives, etc. Key objectives are intended to be challenging, results-oriented, measurable and achievable through the individual's own influence and control.

Key Objectives	Performance Measures	Results Achieved

Narrative on Key Objectives

SECTION D: RATINGS AND RECOMMENDATIONS

Performance Rating: <input type="checkbox"/> Did Not Meet <input type="checkbox"/> Weak succeeded <input type="checkbox"/> Succeeded <input type="checkbox"/> Strong succeeded <input type="checkbox"/> Surpassed	
Recommended Performance Award (in-range salary increase)	
Recommended Performance Award (at-risk pay)	

SECTION E: SIGNATURES

Chairperson

Date

Chief Executive Officer

Date

Once completed, please forward the original to your portfolio Minister, with copies to the portfolio deputy minister and the Deputy Secretary to the Cabinet (Senior Personnel and Special Projects), PCO.