

Green procurement

Part A: Green procurement capacity building			
Activity	2008-09 Level (%)	2010-11 Target (%)	Description/Comments
Percentage of procurement and materiel management staff with formal green procurement training	20	100	Due to significant turnover of contracting and procurement staff in 2008-09, green procurement training was not completed. However, all current staff received the training in 2009-10.
<p>The Office of the Auditor General's procurement needs are predominantly for commodity goods such as computers, printers, office supplies, or furniture and for professional services, including construction services. For all significant purchases, the Office maximizes its green procurement by taking advantage of PWGSC's procurement services through tools such as National Master Standing Offers or Departmental Standing Offers and, in so doing, achieves the levels of green procurement that have been negotiated by PWGSC. In combination, these procurement vehicles allow the Office to incorporate environmental performance considerations in its procurement planning.</p>			

Part B: Use of green consolidated procurement instruments				
Good/Service	2008-09 Level		2010-11 Target (%)	Description/Comments
	(\$)	(%)		
IT hardware (notebooks and servers)	\$397,000	100	100	
Paper	\$25,000	100	100	The AG and CESD reports are printed on paper which is 100% post-consumer fibre, certified EcoLogo and processed chlorine-free, certified FSC (Forest Stewardship Council) recycled, and manufactured using biogas energy.

Performance measure: Dollar value of purchases against green consolidated procurement instruments (as designated by PWGSC) for a specified good or service relative to total dollar value of purchases for that good or service.

Part C: Reduction initiatives for specific goods			
Consumable	2008-09 Actual	2010-11 Target	Description/Comments
Use of Green Key/ Green Leaf certified hotels in Canada with a rating of three or higher	65%	Continue to require employees to complete "green" travel form in order to maintain awareness of environmental impact of travel decisions	In our 2007-2009 Sustainable Development Strategy, we set a target of measuring our use of green-certified hotels in 2007 (result was 50 percent) and increasing our use of them by 10 percent above that baseline by 2009 (to 60 percent). Green Leaf and Green Key certification identifies hotels that are committed to reducing their environmental impacts.
Use of compact rental cars where one or two passengers are travelling	69%	Continue to require employees to complete "green" travel form in order to maintain awareness of environmental impact of travel decisions	In our 2007-2009 Sustainable Development Strategy, we set a target of measuring our use of compact rental cars in 2007 (result was 55 percent) and increasing our use of them by 10 percent above that baseline by 2009 (to 65 percent).

Sources of responsible and non-responsible revenue

Legislative auditing	Forecast revenue 2009-10 (\$ millions)	Planned revenue 2010-11 (\$ millions)	Planned revenue 2011-12 (\$ millions)	Planned revenue 2012-13 (\$ millions)
Responsible revenue				
Vote netting authority ¹	0.2	0.2	0.2	0.2
Non-responsible revenue				
Charges (cost recovery) for audits ²	0.9	0.6	0.6	0.3
Total	1.1	0.8	0.8	0.5
<p>¹ Ongoing vote netting authority for costs recovered from audit professional services provided to members of the Canadian Council of Legislative Auditors.</p> <p>² The Office recovers the cost for the audits of the International Labour Organization. These funds are not used by the Office but are returned to the Consolidated Revenue Fund as non-responsible revenue.</p>				

Internal audits planned for 2010–11 to 2012–13

Name	Type	Status	Expected completion date
Internal audits¹			
Follow-up on the 2005 audit of hospitality expenses	Financial controls	In progress	May 2010
Practice reviews—recurring and periodic			
Periodic reviews¹			
Follow-up on the status of implementation of previous practice review recommendations	Follow-up	In progress	February 2010
The role of the information technology team in assisting annual audit teams	Review focusing on annual audit practice	Planned	To be determined
Report on senior management involvement in the planning and conduct of audits	Review of all audit practices	Planned	To be determined
Annual reviews			
Report on the review of the annual audit practice of the Office of the Auditor General of Canada	Compliance—annual audit practice	Summer 2010	
Report on the review of the performance audit practice of the Office of the Auditor General of Canada	Compliance—performance audit practice		
Report on the review of the special examination practice of the Office of the Auditor General of Canada	Compliance—special examination practice		

¹ The Office has a rolling three-year Practice Review and Internal Audit Plan. Specific audits for 2011 and 2012 have not yet been approved by the Auditor General. They will be posted on our website after they are approved.

The Practice Review and Internal Audit Plan can be found on the Office of the Auditor General website at www.oag-bvg.gc.ca.