

EXTENDED DEPARTMENTAL MANAGEMENT COMMITTEE (DMC)
MID-YEAR REVIEW
RECORD OF DECISIONS
November 1, 2006

Participants:	Larry Murray (Chair), Lucie McClung, Tiffany Caron, George Da Pont, Charles Gadula, David Bevan, Yves Bastien, Cal Hegge, Sue Kirby, Michaela Huard, Wendy Watson Wright, François Daigle, Jacqueline Gonçalves, Anne Lamar, James Baird, Jim Jones, Faith Scattolon, Marc Demonceaux (by video), Francis Breau, Bob Lambe, Paul Sprout, Micheline Langlois,
Observers:	Robert Hamilton, Kate Fawkes, Alain Corriveau, Valerie Zinger, Linda Harrison, Michael Wilson, Sylvie Buendia Riva, Andrea Raper, Keith Cuddihy, Mark Burgham, Michel Vermette, Paul Ryall, Patrice Simon, Karen Davies, Ted Gale, Josée Arbique, Geneviève Proulx
Invitees:	n/a

1. Chair's Debrief

The Deputy debriefed on recent events and meetings.

2. Department Financial Report and Improvement Project

- Cal Hegge introduced the DFR Improvement Project ;
- Alain Corriveau presented the deck and introduced the DFR Framework and attestation Framework documents attached to the Deck. Several major changes were highlighted:
 - A business rule change so that the ultimate spender forecasts the expenditure rather than the budget holder
 - The attestation framework separates the attestation into two separate groups – the Manager and the financial officer;
- Cal Hegge introduced the new DFR;
- Alain Corriveau presented the DFR deck indicating that this format and process were developed nationally but that there were still some remaining challenges including more realistic mitigation strategies and some technical issues related to coding;
- The new framework, format and processes were well received by DMC members;
- It was agreed that: All Regions and CCG submit their carry forward requirements as part of the November DFR;
- F& A to analyze the Capital over-programming issue and bring the issue to a future meeting of the Finance Sub-Committee;
- DMC would review proposed carry forward and identify flexibility to decide on a strategy to manage pressures this year and next;
- DMC members will review forecasts and mitigation strategies to continue improving the identification of flexibility and pressures and reallocate or transfer resources on a timely bases.

3. Expenditure Review Committee Initiatives Update

Cal Hegge introduced the ERC topic. Alain Corriveau presented a summary of the deck. There was a discussion regarding the presentation of material and of the need to continue to monitor the ERC in light of the changes that have been made in the direction of implementing the initiatives.

4. Larocque Decision and Update

Wendy Watson-Wright presented an update on the status of the agreements and the financial impacts. The Deputy Minister asked DMC (Policy lead) to develop a policy framework on who pays for science given the changing role of DFO in an “Ocean to Plate” framework. Fisheries Management is to participate in this framework in light of their involvement in JPAs.

5. Service Level Agreements

Cal Hegge summarized the material in the deck. The main message is that SLAs need to be linked to Business Plans and go out earlier in the fiscal year and that there is some confusion about the definition of Service Level Agreements and their use. HRCS will provide clarification before the beginning of the next round of Agreements and following on the Business Planning exercise.

6. Mid-Year Progress Reports on Performance

The Commissioner of the Coast Guard and the Assistant Deputy Ministers provided highlights of their mid-year performance reports. The item was for information and discussion purposes.

Sue Kirby, ADM Oceans and Habitat Management presented a request for a change in FTE cap for the Habitat Management Program as a result of the Transformational Plan. The 21 FTE increase to be allocated according to the process for documenting and monitoring FTE caps. DMC approved the FTE change.

7. Sustainable Development Strategy

The item was introduced by the ADM, Policy. The DG, Strategic Priorities and Planning, provided a status update on DFO’s proposed 2007-2009 Sustainable Development Strategy.

Decisions

- DFO’s proposed 2007-2009 Sustainable Development Strategy was endorsed.
- Subsequent to tabling in Parliament, follow-up activities designed to promote the Sustainable Development Strategy for the next three years are encouraged, as resources permit.

8. Forward Agenda

Jacqueline Goncalves provided an overview of upcoming key events and meetings.

9. Records of Decision

DMC Record of Decision for October 19th and October 26th were approved as tabled.

10. Roundtable and TB Report

DMC members reported on recent and upcoming events in their regions or sectors.