



Fisheries  
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Pacific Region  
Carolyn Deering  
Major Projects Review Unit, OHEB  
Fisheries & Oceans Canada  
200 - 401 Burrard Street  
Vancouver, BC V6B 5G3

CEAR # 04-03-3734

December 20, 2005

Jillian Anderson  
4941 Stevens Drive  
Delta, BC  
V4M 1N4

Dear Ms. Anderson:

**Subject: Public Registry Request  
DELTAPORT THIRD BERTH - ROBERTS BANK**

As requested in your telephone call on December 2<sup>nd</sup>, 2005, please find attached the records related to the project cited above and received by our Department. As discussed with Brad Fanos on the telephone December 16<sup>th</sup>, the Deltaport Third Berth CEAA project file that is attached does not include all of the project information and documents from Environment Canada. This information is currently being assembled by Environment Canada and will be forwarded to you in early January 2006. Once received, you will have a complete copy of the current Deltaport Third Berth project file. We regret any delays in getting the complete project file information to you.

Thank you for your interest in this project. If you require any further assistance, please do not hesitate to contact me at (604) 666-2820 or e-mail at [deeringc@pac.dfo-mpo.gc.ca](mailto:deeringc@pac.dfo-mpo.gc.ca).

Sincerely yours,

Carolyn Deering  
PATH Regional Coordinator  
CEAA Public Registry Officer  
Fisheries & Oceans Canada, Vancouver, BC

cc: Mr. Nick Leone  
A/Chief Major Projects Review Unit

**Canada**



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Major Projects Review Unit, OHEB  
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200 - 401 Burrard Street  
Vancouver, BC V6B 5G3

CEAR # 04-03-3734

December 20, 2005

Jillian Anderson  
4941 Stevens Drive  
Delta, BC  
V4M 1N4

Dear Ms. Anderson:

**Subject: Public Registry Request: Information note  
DELTAPORT THIRD BERTH - ROBERTS BANK –**

The Deltaport Third Berth project file is comprised of three elements:

1. Electronic files on attached CD labeled *DP3 CEAA Registry Dec 14, 2005*. This disc (~500MB) contains the majority of project file information including VPA project application documents, VPA, provincial and federal government written correspondence, Environmental Assessment working group meeting records, EAO public comment information and VPA responses (EAO Compendiums).
2. Paper files copies attached – mostly from the federal government (DFO and Environment Canada) documenting advice and assessments on DP3 and letters received from the public and First Nations .
3. Environment Canada information not all Environment Canada information is included at this time – this information is still being assembled and copied and will be made available in early January 2006.

Collectively, this information will comprise a complete project file for the Deltaport Third Berth Comprehensive Study up to Dec 14, 2005.

Sincerely yours,

Brad Fanos  
DFO, Habitat Biologist, Major Project Review Unit,  
Oceans and Habitat Enhancement Branch, DFO

Canada

*your information only.*

*Read*



Canadian Environmental  
Assessment Agency

Agence canadienne  
d'évaluation environnementale

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## 1.1.2 Project File

### Description of project file

The project file of the Registry is a set of all records produced, collected or submitted with respect to an environmental assessment conducted under the Act.

By definition, inclusion in the project file means that the record is available to the public. The project file provides an opportunity for interested members of the public to review, first hand, reports, maps and other records relevant to the environmental assessment.

### Responsibilities for project file

The following table outlines the main project file responsibilities for each party.

Party	Responsibilities
Responsible authority	<p>Establish and maintain the project file for the duration of the environmental assessment, including any follow-up program.</p> <p>Ensure that the specified records for which it is responsible are included.</p> <p>Ensure that the project file is available to the public in a convenient manner.</p> <p>Respond to requests for information from the public in a timely manner.</p>
Canadian Environmental Assessment Agency	<p>Ensure that specified records for which it is responsible are included.</p> <p>Maintain a project file if the project is referred to a mediator or a review panel.</p> <p>Ensure that a copy of any record available in the Registry is provided in a timely manner, when requested.</p>
Federal environmental assessment coordinator	<p>Ensure that each responsible authority fulfils its Registry obligations.</p> <p>Ensure that a copy of any record available in the project registry is provided in a timely manner, when requested.</p>

### Contents of project file

Every environmental assessment's project file must include all records produced, collected or submitted with respect to the environmental assessment of the project, with the exception of those records or parts of records that may be exempted under the *Access to Information Act*, as described in [1.1.2.1 Clearing Records for Inclusion in Project File](#).

Records that must be included in the project file are:

- all records included in the Registry's Internet site component for the environmental assessment;
- reports related to the environmental assessment, such as background technical reports and the environmental assessment report;
- comments filed by the public with respect to the environmental assessment;
- records relating to the need for, design of or implementation of any follow-up program; and
- records requiring mitigation measures to be implemented.

For specific requirements under different types of environmental assessments, see [Part 2. Registry Content for Environmental Assessments](#)

### **Maintenance of project file**

The responsible authority applies the following guidelines in maintaining the project file component of the Registry:

[1.1.2.1 Clearing Records for Inclusion in project file](#)

[1.1.2.2 Third Party Information](#)

[1.1.2.3 Providing Convenient Public Access](#)

[1.1.2.4 Responding to Requests in a Timely Manner](#)

### **References in the Act**

Subsections 55.4(1) and 55.4(2).

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Last Updated: 2005-05-03

Important Notices



Fisheries  
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Pêches  
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Pacific Region  
Joanne Prescott  
Habitat and Enhancement Branch  
Department of Fisheries and Oceans  
200-401 Burrard Street  
Vancouver, BC V6C 3S4

*information request*

February 21, 2005

CEAR # 04-03-3734

Ms. Gillian Anderson  
4941 Stevens Drive  
Delta, B.C.  
V4M 1N4

Dear Gillian:

**Subject: Your Public Registry Request for "DELTAPORT THIRD BERTH - ROBERTS BANK".**

As requested in your e-mail of January 31, 2005, please find attached the records related to the project cited above.

If you have any questions please do not hesitate to contact me at (604) 666-2820.

Sincerely yours,

Joanne Prescott  
HRTS / Public Registry Officer

Attach.

cc. Michael Crowe  
A/Chief Major Projects Review Unit

Canada

Environmental Protection Operations  
Environmental Stewardship Branch  
Pacific and Yukon  
201 – 401 Burrard Street  
Vancouver, BC V6C 3S5

15 March 2006

File: 2-4911-11-1

Ms. Gillian Anderson  
4941 Stevens Drive  
Delta, BC V4M 1N4

Dear Ms. Anderson:

**Re: Canadian Environmental Assessment Registry Request  
Deltaport Third Berth Project  
Environment Canada Files**

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As per your verbal request of March 14, 2006, Environment Canada is please to provide our records for the above-referenced project pursuant to our obligations under S. 55.5 of the *Canadian Environmental Assessment Act* (CEAA). The box of files which accompanies this letter contains Environment Canada's records to July 1, 2005.

We will be sending you the additional information you requested regarding Adaptive Management in relation to this project in the next several weeks.

If you have any questions or comments please do not hesitate to contact me at 604.666.3055.

Sincerely,



Vivian Au  
A/Head  
Environmental Assessment and Waste Prevention

cc: Brad Fanos, Department of Fisheries and Oceans  
Dave Carter, Canadian Environmental Assessment Agency